



CENTRAL BAPTIST CHURCH, LIVINGSTON, TEXAS

Application for Employment - Music Minister

Tel: 936.327.5614 Fax: 936.327.9380

Email: searchteam@centrallivingston.com

Personal Data

Name: _____

Address: _____

Home Phone (include area code) _____ Cell Phone (include area code) _____

Work Phone (include area code) _____

Email address: _____

Yes No Are you legally eligible for employment in this country?

Yes No Are you a relative of a current Church Staff member, employee, or member of the Church? If yes, please explain:

Date available for work: _____

Criminal History

INFORMATION REGARDING CONVICTION RECORD WILL NOT NECESSARILY BAR AN APPLICANT FROM EMPLOYMENT. INDIVIDUAL CIRCUMSTANCES WILL BE CONSIDERED RELATIVE TO THIS POSITION.

Yes No Have you ever pled "guilty" or "no contest" to, or been convicted of any criminal offense? If yes, please provide dates and details:

Education

TYPE OF SCHOOL	NAME OF SCHOOL & LOCATION	NO. OF YEARS COMPLETED	MAJOR OR DEGREE
High School			
College or University			
Advanced Degrees			

Please list any Professional or Technical Certificates or Licenses Held: _____

Previous Employment (Starting with your most recent employer, provide the following information.)

Name and Complete Address of Employer: _____

Name of last supervisor: _____

Dates of employment: From _____ To _____ May we contact them: Yes No

Phone # (include area code): _____

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this employment:

Reason for leaving (be specific):

Name and Complete Address of Employer: _____

Name of last supervisor: _____

Dates of employment: From _____ To _____ May we contact them: Yes No

Phone # (include area code): _____

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this employment:

Reason for leaving (be specific):

Name and Complete Address of Employer: _____

Name of last supervisor: _____

Dates of employment: From _____ To _____ May we contact them: Yes No

Phone # (include area code): _____

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this employment:

Reason for leaving (be specific):

Related Employment Information

Explain any gaps in your employment:

Please explain if you have been fired from a job: _____

Skills, Qualifications and Certifications

Word Processing Spreadsheet Other _____

Website Development/Maintenance Social Media Composition/Maintenance Music Composition Software

Choir and Ensemble Direction Music Part Writing Other _____

Musical Instrument Proficiency: Piano Guitar Organ Other _____

Please list any other skills, qualifications or certifications which may assist you in performing the duties of this position:

Applicant Statement (Please read carefully the following statement.)

I certify that all answers given in this application are true, correct and complete. Any false statements may be considered sufficient cause for dismissal.

I understand that the Church's offers of employment are limited to those contained in written offer letters to prospective employees. I understand that any verbal discussions, terms or conditions of employment by Church representatives during the pre-employment process are not binding upon the Church unless confirmed by such offer letters.

I authorize the Church to investigate my personal history, criminal background, credit history and/or employment record and to contact any and all sources to obtain additional job related information about me. I release, and hold harmless, the Church, its representatives and all other persons, corporations or organizations from any liability for furnishing or obtaining such information.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with the Church is an "at will" nature, which means that the Employee may resign at any time with or without prior notice and that the Church may discharge the Employee at any time with or without cause and with or without prior notice, except as may be required by law. It is further understood that this "at will" employment relationship may not be changed by any oral statement by any Church Staff member, written document or by conduct unless an authorized executive of the Church specifically acknowledges such change in writing.

I understand that if I am employed, I will be required, upon my first day of employment, to provide proof of identity and legal authorization and documentation to work in the United States and that federal immigration laws require me to complete an I-9 Form for such purpose.

I understand that the employment process may include a review of my driving record. I also agree that if I am employed in a job requiring the operation of a motor vehicle, my failure to maintain a driving record acceptable to the Church's general liability insurance carrier may result in my discharge.

I understand that the Church does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules, regulations and employee policies of the Church.

I understand that this application for employment shall be considered active only until the position applied for has been filled.

I certify that I have read, fully understand and accept all terms of the Applicant Statement.

Applicant's Signature: _____ **Date:** _____

Continue to next page for essay questions.

Essay Questions

1. Tell us about your salvation experience.

2. How has your current ministry grown under your leadership?

3. How are you involved in your community?

4. How do you envision technology and social media enhancing the music ministry?

5. Other than what is included in your resume, is there anything else that you would like for our selection committee to know about you?